

Bury Children's Trust

Minutes of the Joint Meeting of the Children's Trust Board and Children's Trust Operational Sub Group held on 22 March 2017

Attendance:

Karen Dolton	Executive Director Children, Young People & Culture (Designate) (Chair)
Cllr Eammon O'Brien	Deputy Cabinet Member Children & Families
Michael Hargreaves	Snr Commissioning Manager, Bury CCG
Pauline Roberts	Interim Commissioning Manager, Bury CCG
Kim Marshall	Operational Manager, Bury Healthy Young Minds
Vicky Maloney	Chief Officer, Early Break, representing CYP Forum
Klare Rufo	Assistant Director Learning & Culture, CYP & Culture
Supt Rick Jackson	Greater Manchester Police, Bury Division
Emma Harding	Principal Education Psychologist, Council CYP&C
Sue Reynolds	Head of Early Years & Early Help, Council CYP&C
Mark Dennis	Strategic Lead, SEND, Inclusion & Integrated Support, Council CYP&C
Tom Gledhill	Headteacher, Spring Lane School, representing BASH
Wendy Thompson	Senior Manager, Community Services, PCFT
Dr Louise Holly	Lead Consultant Psychiatrist, Bury Healthy Young Minds, PCFT
Karen Whitehead	Strategic Lead Health, Families, Partnerships & Complex Care, Council CYP & Culture and CWB
Ann Noi	Strategy Planning & Development Lead, Council Communities & Wellbeing (on behalf of T Minshall)
Samantha Bamford	Community Services, PCFT, on behalf of S Adamson
Susan Hadcroft	Six Town Housing, on behalf of M Worthington
Jon Hobday	Public Health, Council Communities & Wellbeing, on behalf of Lesley Jones
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture

1. Introductions and Apologies (K Dolton)

KD welcomed everyone to the meeting. Apologies were received from Charlie Deane (Bury College), Helen Chadwick (BAPH), Anne Gent (DWP), Dr Bratati Bose-Hader (PAHT), Gemma Philburn (Streetwise) and Lesley Davidson (Council CYP&C). Attendance on behalf of other partners is listed above.

2. Minutes and Matters Arising

2.1 Minutes of the Children's Trust Board on 10-11-16 were approved.

2.2 Minutes of the Children's Trust Operational Group on 24-1-17 were approved.

2.3 Actions: In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised:

2.3.1 Children's Trust Item 4 – Circles of Influence report to go to BASH – Actioned (MD/KR)

2.3.2 CT Ops Gp Item 2 – P Roberts meeting with Gemma Philburn to ensure young people involved in Local Transformation Plan developments – Actioned (PR)

2.3.3 CT Ops Group Item 3 – Evaluation of HYM Link Worker – evaluation has been sent to CCG for consideration and will be circulated prior to next CT Ops meeting (MH/KM)

2.3.4 P Roberts and E Harding to ensure link worker developments and Children's Services developments are aligned – In progress (PR/EH)

3. Issues from children and young people (M Dennis)

3.1 Circles of Influence You Said We Did has been updated and circulated. Helen Chadwick e-mailed to say that she shared the document with the SEN Cluster Group and requested an update for their meeting on 22 May on some of the issues raised by young people, ie, teachers to have up to date training on the signs of mental health issues and how to respond; a quiet space in school for pupils to relax and reflect; schools to be wheelchair accessible.

Post meeting note/Actions:

- *With regard to Wheelchair Access and Quiet Spaces, HC will take to BAPH to get a position statement from schools. Also to be sent to BASH (MD)*
- *Wheelchair access – MD will ensure that the views of young people are sent to appropriate people leading on the SEND Review*

With regard to the Mental Health training, this forms part of the LTP and Children's Services developments. Youth Cabinet are also looking at ways to promote positive mental health in their schools and an HYM representative is attending the next Youth Cabinet to support with this.

3.2 Take Over Day – there were 2 take-overs - one focused on the IRO service with young people in care looking at how it could be improved; and the other looking at what young people would prioritise in the Council.

Action: Report to be circulated (LD/MD)

3.3 UK Youth Parliament (9 February) – 7402 young people voted (42% turnout). The 3 newly elected members came from Parrenthorn, St Monicas and Prestwick Arts College. Their priorities are public transport, mental health and using restorative practice in schools.

3.4 H Walton and L Davidson ran an E-safety conference for 32 pupils from 5 high schools to gather views on e-safety and how to better educate young people. The report will be circulated in due course.

Action: When complete, report to be circulated (LD)

4. Key strategic issues which are impacting or will impact on children and young people/services

4.1 Schools Landscape – Update (K Rufo)

KR updated on the development of the school clusters. All the Primary Schools are now in 4 clusters (A,B,C and D), and there are 3 Secondary School clusters. Currently putting together eligibility criteria for the cluster lead head teachers. Working towards the development of a peer-to-peer model with 'in-kind' support for schools of concern, eg, peer support, training, sharing good practice.

KR also updated on the work to align local authority services around schools, especially for vulnerable children. Workshops with Primary Heads and Pastoral leads are looking at difficulties in the system, eg, how to reduce cost, reduce duplication and ensure support to a child when needed. Workshops will also be held with Secondary Schools.

In consultation with schools, the focus is being shifted from services working with individual children towards them working with and training schools to provide appropriate support. Working towards schools having a 'facilitator' who will work with them to support this approach, develop training plans and bring appropriate challenge to strengthen inclusion and good practice.

KD requested that the model be circulated for information.

Action: KR/LD

4.2 Integrated Health & Social Care - Update (K Dolton)

KD explained that there has been work to bid for GM Transformation funding to develop Health and Social Care Integration in Bury. Bids have to provide a cost-benefit analysis to show how the funding will create significant savings (2:1) and this has been very difficult. The bid is primarily looking at health and social care for adults, but the model and learning can be applied to children and young people.

To develop integrated model(s), each of the 6 areas of Bury now has a System Leader. KD is system leader for Ramsbottom and North Manor. Currently trying to articulate what a single health and social care system model would look like in Ramsbottom for children and young people. MH is working with Cathy Fines to look at the HomeFirst model (to reduce hospital admissions). KD noted that whilst there is general agreement with the concept of integration, making it into a reality is much more difficult. This work is being mirrored across other LA areas.

4.3 GM Devolution (K Dolton)

With regard to the Children's Services Review across 7 themes, there is no update on the lack of response from the DfE to the business cases submitted in April 2016. In February GM Chief Execs agreed that they will all make a contribution of £10k each to progress the work until DfE make a decision.

KD agreed to provide an overview of the business cases and what is proposed at the next CT Board meeting.

Action: KD/LD

5. **Early Help Toolkit** (S Reynolds)

(Paper provided) SR updated on the work undertaken by SR, LD and GP to develop an Early Help toolkit. This would enable Practitioners, Parents/Carers and Young People to be able to easily find online the necessary information, expertise, learning opportunities, assessment and referral pathways and good practice example to enable them to provide early help on a wide range of issues. The proposal is to start with the Practitioners toolkit and work on one of the topics, and then use this as a blue print for other topics. Looking at how this can be developed through the Bury Directory and aligned to the Quality of Life Wheel in discussion with Charli Headley and Janet Watts.

KR said that this will help to identify gaps and asked how the topics had been selected. SR explained that we started with the lunchtime learning as this has been very popular with practitioners and gives us a good base to start from. KR noted the good feedback she has received from schools, including how responsive lunchtime learning is, eg, adapting to schools' requests for breakfast learning.

VM offered to assist with developing Substance Misuse as the 'tester.

Action: SR/LD/VM

6. **Training Portal** (L Dennis)

Work is progressing to develop a training portal in the Children & Families section of Bury Directory providing links to training opportunities on the Bury Directory (including links to planned Early Help toolkit) and a meeting has been set to take forward the work to date. When further developed, LD will circulate for comment.

Action: LD

7. **Participation** (L Dennis)

(Paper provided) LD gave feedback from the 6-monthly multi-agency Participation meeting to drive implementation of the Participation Strategy. The group agreed that Participation Strategy and What's Changed model have been instrumental to the culture of cyp participation across the Children's Trust. However, very few What's Changed forms being returned in spite of Trust Board backing. The aim is to evidence meaningful consultation, reduce duplication and share good practice. The group agreed that agencies requesting consultation support from consultation from the Youth Participation Officer* or Youth Cabinet will be required to complete a What's Changed form to show what difference has been made. (* MD noted that Heather Walton is going on maternity leave and Adele Crowshaw will cover the Youth Participation work.)

The group had discussed the importance of embedding Participation into all commissioning that affects children, young people and families as set out in the Children's Trust Commissioning Principles. KD noted the importance of ensuring that the Children's Trust does not have separate Commissioning Principles but is joined up with all commissioning and the Local Commissioning Organisation.

It was agreed to re-circulate the Commissioning Principles and to look at how they feed into the 'bigger scheme', ie, from birth – death and that the Trust has an important role in advocating on behalf of children and young people

Action: LD/KD

The Participation group were consulted on Circles and You Said We Did, and proposed that service providers be involved in feeding back to young people to show that services listen to what young people say and what difference(s) it makes.

8. To steer development of the LTP for Children & Young People's Mental Health & Wellbeing

8.1 LTP Refresh for sign off (M Hargreaves)

(Papers provided) MH thanked everyone for their responses to the Refresh document which have now been included and the focus on Children's Trust has been strengthened. It was agreed that the Refresh is a very useful document which reads well and the Board agreed sign off.

With regard to delivering the LTP, MH updated on priority areas of work, ie,

- HYM Link Workers have been in place for 6 months and this is working well. There will be a small meeting on 31 March to look at how to enhance this model (learning from the Leeds conference on the Schools pilots). This meeting to include M Hargreaves, K Whitehead, K Marshall, A Whitwham, P Roberts and E Harding and ensure aligning with Schools Early Help developments.
- Transition Team – proposing to set up a small task & finish group to carry out an options appraisal and bring this back to the CT Ops Group. It was noted that this will be looking at all transitions, eg, age-related transition, between schools, across services, etc. Developments will include increasing referral age to HYM to 18, working towards 25 in future years.
- Enhanced Services – business plan being developed.
- Workforce Development - also being looked at at GM level. MD asked why Connexions is highlighted in the Workforce Development actions. PR will check on this.

Action: PR

With regard to IAPT training, it was noted that this needs to be wider than HYM staff.

- Locality Planning - delivery of the LTP will mirror the neighbourhood model, but as yet it is unclear how this will work in practice.
- 3rd Sector Grants - A report is due on the Homestart project shortly. With regard to the Early Break & Parents Forum project, the Early Break part is progressing well and looking at how to capture and report evidence on the parenting element of the project.

With regard to the Peer Support project (initially awarded to Young Advisors), a brief to re-commission this is ready to go out through CT channels once signed off by the CCG.

- Self Help scoping - report due to come to CT Board was deferred until it has gone to the CCG implementation group on 10 April.

Action: LD – item for next agenda

SR had recently attended a conference about the GM I-Thrive developments, and suggested that it has wide potential, eg, to strengthen early help. KM agreed that the fundamental principles of the Thrive model fit anywhere, eg, for CAMHS this means moving away from thresholds and tiers to working with agencies so that children and young people (who previously would have been referred into HYM for 'normal' mental health conditions) can be supported in their usual environment (eg, school) and moving away from an overly medical/clinical model of support. KM added that currently HYM receive a lot of low level referrals which take children out of school and increase pressure on resources.

It was noted that this fits well with the early help/inclusive approach and KR stated the importance of ensuring clarity and agreement on developments to ensure that there is capacity and that there isn't duplication and confusion. She stressed the need to keep in contact on developments and suggested to meet up to discuss.

Action: KR/KM and as part of LTP Workforce Development

8.2 **Psychological Wellbeing Practitioner(s) – Update (MH)**

Further to the discussion with Jason Smith at the last meeting, KM has requested 2 Practitioners for Bury – one school-based and one third sector-based.

It was agreed that further consideration needs to be given as to how these can make the most impact, eg around building capacity rather than 1:1; or providing 1:1 support in the highest place of need (eg the PRU)? The importance about taking a consistent approach of building resilience into the system, rather than additional resources was noted.

Action: MH to keep CT updated and ensure joint planning

8.5 **Training Plan and EHWP Event (L Dennis)**

LD outlined the plans for the Children's Trust Network Event on Emotional Health & Wellbeing on 11 May. This half day event follows up on the event held in November 2015 which launched the LTP. It will bring people up to date on the LTP, and in response to feedback from the last event will provide information, strategies and techniques that people can use to support their own emotional wellbeing and that of children and young people they work with. Planning is going well and flyers will be going out in the next few days. The event falls in Mental Health Awareness week and will be promoted by the Council as one in a series of initiatives that are taking place.

As with the last event, it is proposed to ask people what training they require on ehwb which will inform the LTP Training Plan. KW stressed the importance of ensuring that the training plan meets agreed training needs, and it was agreed that this is the priority of the training group, and that feedback from staff at the last event had been in line with identified training needs and had been met through lunchtime learning as well as commissioned training workshops.

Action: LD/Training Group

9. **Open Forum and Any other business**

9.1 **CYP Forum** (VM) Amy Melbourne attended the February CYP Forum, and the Forum flagged up concerns about 3rd sector organizations access to safeguarding training. These concerns will be taken up with the Safeguarding Board. Jon Hobday had also attended and led a discussion about the consultation on the Transformation of Services for children, young people and families in Bury and inputting into the Health Needs Assessment.

VM noted that the Forum is well attended by 3rd sector organisations with good involvement of external speakers.

In addition the 3rd sector Chief Officers Group meet with Heather Crozier's team and are currently developing a proposal for a 3rd sector coalition/federation.

9.2 **Review of Board and CT Ops Group** KD proposed that the Board and Ops Group carry out a review and refresh to ensure best practice. This was agreed.
Action: KD/LD to take forward

9.3 **SEND update** – KR updated that Bury is due for an Ofsted Inspection of SEND. The SEND developments are overseen by a Partnership Board and developing a SEND Strategy setting out high level priorities, starting with a self-evaluation. There is £85k DfE funding to review services and implement findings. The first step is to undertake to commission a review of the systems and provision supporting children and young people with SEND, and this is being advertised on the Chest until 21 April, with a view work being conducted during the summer.

9.4 **Domestic Violence needs assessment** JH advised that the Community Safety Partnership have flagged up domestic violence as being a significant issue and JH is leading a working group to carry out a wide ranging DV needs assessment covering all aspects of need and provision, so that a better planned approach to domestic violence can be agreed and in readiness for any funding opportunities.

KD asked if this will look at the cost of domestic violence to all partners. As an example EH advised that a recent analysis found that DV is a factor in approx 80% school exclusions. JH advised that the DV Steering Group is involved in this work. KD stated her concern that Children's Social Care are not represented on the DV Steering Group or sufficiently cited in the DV Strategy and that this needs to be addressed as DV is a huge cost to Social Care in terms of impact on services.

JH will circulate the scope and brief of the assessment so partners can contribute.

Action: JH

9.5 **Early Warning System** VM advised that the (Drug) Early Warning System is being re-launched across the whole of Greater Manchester on 29 March.

10. **Close of meeting**

The next Children's Trust Operational Sub Group meeting is on 23 May, and the next Board meeting on 29 June. In the meantime a review of both groups will be carried out.